

DENTIST

Department:	Dental Services	
Salary:	Commensurate on experience	Classification Code:
Award/Agreement:	Victorian Stand Alone Community Health (General Dentists')(North Richmond, Nillumbik, & Sunraysia) Enterprise Agreement 2018-2022	
Position created:	1999	Date Reviewed: November2020

PRIMARY OBJECTIVES	<ul style="list-style-type: none"> The Dentist will be responsible for the provision of a broad range of clinical duties including the provision of high quality conservative, prosthetic and emergency oral health care within the scope of the publically funded Community Dental Program, in accordance with Dental Health Services Victoria (DHSV) strategic direction and standards.
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KEY SELECTION CRITERIA	<p><i>Qualifications</i></p> <ul style="list-style-type: none"> Approved qualification in Dentistry and current registration as a Dental Practitioner with AHPRA. Have registration, licences and provider numbers for Radiation, Medication and insurance requirements. <p><i>Experience</i></p> <ul style="list-style-type: none"> Basic skill level of an entry level graduate employee acquiring experience in dentistry and performs examination, investigation and basic treatment of patients as outlined by the organisation’s model of care. Collaborative work as a member of the dental team that includes dental practitioner students, oral health therapists, dental therapists, dental hygienists, dental prosthetists and dental assistants. Providing provide support in clinical decision making to other members of the care team. Highly developed interpersonal and communication skills, and the ability to liaise with persons from diverse backgrounds and cultures. Good negotiation and assertiveness skills. Must be able to demonstrate high levels of creativity and flexibility in dealing with issues which arise in the health system. <p><i>Knowledge</i></p> <ul style="list-style-type: none"> An understanding of the issue of confidentiality and knowledge of associated privacy Acts. Understanding of OHS and Infection Control standards particularly related to Dental Services. Knowledge of team dynamics and strategies to assist with team cohesiveness. Sound knowledge of Dental clinical practice, together with demonstrated commitment to maintain and update such knowledge. <p><i>Personal abilities / aptitudes / skills</i></p> <ul style="list-style-type: none"> Demonstrated ability to communicate effectively with a wide range of people, including co-workers, patients, parents and other health professionals. Commitment to public health principles. Basic computer skills. Demonstrated ability to work as a team member and show leadership when required. Previous Public Dentistry experience.
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	<ul style="list-style-type: none">• Experience with TITANIUM dental IT software.• Demonstrated advance experience in infection control and/or OHS.• Knowledge of local and state networks.• Health promotion experience.• Advanced computer skills
SPECIFIC ACCOUNTABILITIES	<p>Contribute to the effective and efficient provision of Dental Services by:</p> <ul style="list-style-type: none">• Working in line with SCHS' Service agreement to meet targets.• Ensuring that compliance with relevant Radiation licensing, medication administration and infection control standards are normal procedure in delivering Dental care.• Contributing to the development and achievement of team and service goals by identifying Dental related issues at local and regional levels assisting with developing appropriate strategies to address these issues and evaluating the outcomes.• Assessment and diagnosis of oral health disease ensuring a focus on early intervention.• Providing a consultancy service to other staff and agencies as appropriate about the provision of Dental services in a primary health care setting.• Participating in team meetings, client review meetings, service planning and evaluation and other forums to assist with the effective and efficient provision of services.• Maintaining equipment and resources needed for effective service delivery• Participating in staff development activities.• Provision of in-service training to other health care workers and community members, regarding the prevention of, and early intervention of people at risk to oral health disease.• Provision of supervision to students as per SCHS, DHSV and Latrobe university requirements.• Ensuring documentation in client files is prompt, relevant, accurate and reflective of a professional approach to work practice.• Formulating, recording and managing individual care plans.• Ensuring that accurate information is recorded and provided for the purposes of care planning and accurate data collection.• Regularly reviewing quality and output performances of Dental Services provided
CONDITIONS OF EMPLOYMENT	<ul style="list-style-type: none">• Must pass and maintain applicable safety screening checks including but not limited to national and international criminal history check, Disability Worker Exclusion List check, Working With Children check, disciplinary action history declaration, proof of identity. Employment may be terminated as a result of details disclosed in safety screening checks. Incumbent must provide SCHS with evidence of currency as required.• Employment may be terminated as a result of details disclosed in a Working with Children Check report, criminal history check, Disability Worker Exclusion check or equivalent.• New employees to positions are subject to a probationary period of six months. Ongoing employment will be subject to successful performance during this time.• Maintain professional registration, licenses, provider numbers and insurance certificate of currency, if relevant. Incumbent must provide SCHS with evidence of currency on an annual basis and as required.• Abide by organisational policies and procedures, SCHS Code of Conduct and Values, relevant standards, codes of practice as well as various legislation both state and federal including but not limited to Drugs, Poisons and Controlled Substances Act, Public Health and Wellbeing Act, Privacy Act and Health Records Act.• All qualified and Nationally Registered professionals are to respect and act in accordance with the laws of the jurisdictions in which they practice. Any professional bodies Codes of Conduct / Ethics / Standards should be interpreted with reference to

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these laws. The code is not a substitute for requirements outlined in the National Law, other relevant legislation, or case law. Where there is any actual or perceived conflict between the code and any law, the law takes precedence. The Codes / Standards should also be interpreted with reference to, but not necessarily in deference to, any organisational rules and procedures to which professionals may be subject.

- Supply and maintain the associated costs of a Bring Your Own (BYO) mobile device e.g. smart phone, in order to log into various systems in relation to the role e.g. myGovID.
- Ensure client and staff confidentiality is maintained at all times.
- Possess a valid driver's license as you may be required to travel between and / or work from any SCHS site.
- Some out of hours work may be required from time to time, but will be managed in a manner that ensures work / life balance.
- Maintain a smoke free working environment.
- National Immunisation Program: this position falls within the healthcare worker risk category **A**.
- Undertake annual competency based training including but not limited to occupational health and safety, fire and emergency, risk management, manual handling, hand hygiene, standard and transmission based precautions, aseptic technique and personal protective equipment (PPE) training.
- Discharge the duties and obligations of the role in a professional and competent manner.
- Supervision and training of school based and higher education students on placement, as required.
- Working cooperatively, constantly respecting and supporting fellow staff and developing positive channels of communication and sharing duties as required.
- As applicable, lead and/or participate in team initiatives, including regular staff meetings in order to assist in the facilitation of effective communication.
- Contributing to the achievement of the goals as outlined in the Strategic Plan and the overall objectives of the organization.
- Participating in Performance Development Agreement process at least annually.
- Contributing effectively to SCHS quality management and safety systems by assisting with monitoring and evaluating activities and mechanisms, identifying opportunities for improvement and correcting problems to improve customer care services and experience.
- Maintaining a high level of and, demonstrating an awareness of infection control standards special precautions as applicable to the role.
- Assisting in promoting the organisation as a health service, integrating health promotion into all activities of the service, and creating alliances with other settings, consumers and the community with the aim of achieving healthy gains for the community.
- Actively supporting and encouraging a safe work environment by identifying and reporting all health and safety hazards, accidents, incidents, adverse client outcomes, property damage and mishaps in the workplace.
- Complying with SCHS policies, vision, mission, values and procedures, as well as applicable standards, guidelines and legislation (including OHS Act Vic, Equal Employment Opportunity requirements, Charter of Human Rights and Child Safe standards) by supporting the overall quality management and safety systems to provide a safe and healthy work environment, free from harm, sexual harassment and discrimination.
- Ensuring reasonable care is taken to perform work by implementing safe work practices and procedures so as to prevent / minimize injuries and illness to self and others, and by utilising appropriate personal protective equipment.